

01 OCTOBER 2010

POLICY LETTER #1 – CAPR 173-4

SUBJECT: “Fund Raising / Donations”

1. Application for Fund Raising Activity (NHW Form 185-1) and Final Activity Report (NHW Form 185-2).

a. Every New Hampshire Wing Squadron will submit a NHWF 185-1, dated MARCH 2003, “Fund Raising Project Application”, to Wing Headquarters for approval prior to the date of all fundraising projects, or applications made for donations to any entity requesting funds or equipment.

b. Within 30 days of the completion of the fund raising activity or receipt of donation (monetary or equipment), the squadron will submit a NHWF 185-2, dated MARCH 2003, “Final Report of Activity” to NH Wing Headquarters.

c. In the event the fund raising activity is postponed or canceled, it is the squadron commander’s responsibility to notify the Wing Administrator.

**Col Donald C. Davidson, Sr.
Commander, NH Wing**

CC: NHW/CC, CV, CS, FM, Sq/CC’s, File

*** This Policy Letter will remain in effect until 30 SEPT 2010 or revised and/or rescinded.**