



**HEADQUARTERS
CIVIL AIR PATROL NEW HAMPSHIRE WING**
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01 May 2007

OPERATING INSTRUCTION (OI) 1
CAPR 60-3

CAP EMERGENCY SERVICES TRAINING AND OPERATIONAL MISSIONS

EVACUATION PLAN OF NH WING AIRCRAFT

Hurricanes, storm surges, and other natural weather events may require the evacuation of NH Wing Aircraft out of the state for asset protection purposes. If such an event is eminent or NH Wing is notified by competent authority to evacuate CAP aircraft, the following procedures will be followed.

1. Upon notification, the Wing Commander will notify the Directors of Emergency Services (DOS) and Director of Operations (DO).
2. The DOS will request a CAP Mission Number through Web Mission Information Reporting System (WMIRS) and follow up with a verbal request to the National Operations Center (NOC). This mission request will include:
 - a. Comments = “[type of disaster] Evacuation of CAP Aircraft”
 - b. Mission Type = “Relocation of CAP Members or Property”
 - c. Estimated Lodging Man Days = “The number of required aircrew members per plane (2), times the number of planes, times the estimated nights expected to be away”
3. The DO will determine an appropriate staging location for assembling all aircraft depending on the expected nature and severity of the emergency. For hurricanes and similar weather-related events, the most likely staging location will be Schenectady Airport (KSCH) with Syracuse Airport (KSYR) as backup.
4. The DO will also notify all Wing Mission and Transport Pilots to respond with availability for tasking to ferry NH Wing CAP aircraft to the specified evacuation location (or locations). The DO will prepare assignments of aircrews for all aircraft based on responses received from pilots who meet the necessary qualifications. Two IFR qualified and current pilots should be assigned for each aircraft if available. Assigned pilots should prepare a CAPF 104 and an FAA Flight Plan while waiting authorized release orders. The DO will provide recommendations to the DOS.
5. Upon receipt of a NOC assigned Mission Number, the DOS, Incident Commander (IC) or Air Ops Branch Director (AOBD), will notify the assigned pilots with the authorization to evacuate the aircraft. Once authorized to evacuate, the assigned aircrews will transport the

CAP aircraft to the designated staging location. Crews must be prepared to remain near the aircraft for up to 48 hours. Subsequent directives regarding possible future flight assignments or a return to New Hampshire via CAP, commercial or individual transport will be provided as soon as possible. In the event that direct communications with NH Wing authorities is not possible, aircrews will contact New York Wing CAP officials.

6. Non CAP Crew or Passengers will not be approved for transport unless authorized by higher authority. (Region or National)

COL DONALD C DAVIDSON, Sr.
Commander, New Hampshire Wing

OPR: DO

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